

STUDENTS

Elementary, Middle and High SchoolBehavior

USE OF ELECTRONIC COMMUNICATION DEVICES BY STUDENTS

The district prohibits the use of electronic communications devices, including laptops, tablets, cellular phones and associated cameras, and pagers/beepers, at all school and school sponsored or school-related activities on or off school property, during the instructional school day except as set forth in this policy. Under no circumstances shall student's use or access electronic devices during emergency drills, assemblies or other school evacuations.

Students may possess electronic communications devices only under the following conditions:

- 1) Electronic communications devices must remain in the OFF position at all times during the instructional day whether in the school building or on school grounds unless being used for instructional purposes as set forth in paragraph 2(a) through 2(e) below. Any use of electronic communications devices during the instructional day, including during lunch periods and change of classes shall be grounds for appropriate discipline. "Forgetting" to turn off an electronic communication device is not a valid excuse for a violation of this requirement.
- 2) Electronic communications devices must be kept out of sight during the instructional day. Electronic communications devices must be kept in a locker, book bag, backpack, pocket or purse during the instructional day. Electronic communication devices shall not be kept in or on waistbands or other areas of clothing that can be easily accessed or viewed during the instructional day.
 - a. Notwithstanding the foregoing, students shall be allowed to bring their own personal electronic devices to school in anticipation for instructional uses. A personal electronic device is defined as a tool or product that emits an audible signal, vibrates, displays a message or otherwise summons or delivers a communication to the possessor. The following technology tools and products

- are examples of personal electronic devices: laptops, tablets, cellular and wireless telephones, pagers/beepers, personal digital assistants (PDAs), blackberries or smartphones, Wi-Fi-enabled or broadband access devices, two-way radios or video broadcasting devices, and other devices that allow a person to record and/or transmit, on either a real time or delayed basis, sound, video or still images, text, or other information. Lasers and electronic games are not considered to be personal electronic devices.
- b. Students may not use permitted personal electronic devices on school property or at a school-sponsored activity to access and/or view internet web sites that are otherwise blocked to students at school or except as authorized by paragraph (a) through (e) of this policy. Teachers may elect to authorize the use of personal electronic devices to augment their class instruction. Internet access for personal electronic devices shall be only through secured, filtered school-provided Wi-Fi.
 - c. Students shall not be required to obtain or given additional credit or benefits for possessing and using personal electronic devices. Use of personal electronic devices beyond that authorized by this policy shall be subject to discipline under the guide to positive student behavior.
 - d. Acceptable personal electronic devices include laptops, tablets, mobile phones, cameras, and MP3/CD players (with headphones). Unacceptable personal electronic devices include, but are not limited to, lasers and electronic games/toys.
 - e. Personal electronic devices and other electronic devices shall not be used to capture, record or transmit the words (i.e. audio) and/or images (i.e., pictures/video) of any student, staff member or other person in the school or at a school-related activity, without express prior notice and consent of authorized school personnel. Unless authorized by the chief academic officer or designee, the use any camera or device which contains a camera that takes still or motion pictures regardless of format is prohibited.
 - f. Students shall be informed that there shall be no expectation of privacy in the use of personal electronic devices with any district Wi-Fi network.

- 3) Electronic communications devices may not be used while traveling on district school buses except in cases of an emergency and approval by the bus driver, or as a result of an Individualized Education Program (IEP) team decision.
- 4) During periods of state mandated testing teachers must request that students remove all devices from their possession, either by returning the devices to lockers or placing outside the direct possession of the student.

If an electronic communication device is used at any time during the test administration, it must be confiscated and may be returned only to the parent or guardian. Any use of an electronic communications device during testing will be considered cheating and appropriate disciplinary action will be taken.

- 5) Building principals may grant individual students permission to use electronic communications devices during the instructional day upon advance approval based on unique circumstances or in cases of emergency.
- 6) Individualized Education Program (IEP) teams may grant individual students with disabilities permission to use electronic communication devices during the instructional day based on the unique needs of the student as identified in his/her IEP or 504 plan.

School building principals shall have the authority to further restrict possession of electronic communication devices in their individual buildings in order to maintain the principles of this policy and consistent with the unique circumstances of their individual schools or grade levels.

Should a student be observed using an electronic communications device, or if a device rings or beeps during the instructional day, disciplinary action will be taken including but not be limited to confiscation of the device, loss of the privilege of carrying the device permanently or for a limited period and other options for student discipline as reasonable under the circumstances.

Should a device be confiscated for violation of this policy, the student's parent or guardian may pick up the device from the school after showing proof of ownership such as a phone bill and following a conference with the building administrator. By this policy parents and/or guardians are on notice that confiscated

devices that are not claimed by the end of the school year, shall be disposed of appropriately.

The district shall not assume responsibility for devices that are damaged, lost or stolen when brought to school or after being confiscated for violation of this policy.

Policy

Adopted: 08-16-05
Amended: 02-07-13
 06-25-13